



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SCNR GOVERNMENT DEGREE COLLEGE, PRODDATUR
• Name of the Head of the institution	Dr M BHARATHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9440047067
• Mobile No:	9440047067
• Registered e-mail	proddatur.jkc@gmail.com
• Alternate e-mail	proddatur.jkc@gmail.com
• Address	COLLEGE ROAD
• City/Town	PRODDATUR
• State/UT	ANDHRA PRADESH
• Pin Code	516360
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	YOGIVEMANA UNIVERSITY, YSR KADAPA				
• Name of the IQAC Coordinator	S PRAKASH RAO				
• Phone No.	9492411422				
• Alternate phone No.	9440047067				
• Mobile	9492411422				
• IQAC e-mail address	iqac.scnrgdc@gmail.com				
• Alternate e-mail address	proddatur.jkc@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.scnrgdcproddatur.ac.in/">http://www.scnrgdcproddatur.ac.in/</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.scnrgdcproddatur.ac.in/academics/academiccalendar.php">http://www.scnrgdcproddatur.ac.in/academics/academiccalendar.php</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.11	2016	19/02/2016	18/02/2021
<b>6. Date of Establishment of IQAC</b>			06/07/2006		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	5	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1.Celebration of International Yoga Day. 2.Conducted coaching classes for PG CET year 2020-21. 3.Celebration of International Women's Day (WEC). 4.Awareness on Jaganna vidya divena vasathi devena . 5.Awareness Programme on Covid 19(Online Workshop). 6.Awareness on Anti Ragging and Women Trafficking. 7.Celebration ofDurgaBhai Deshmuk Birth Anniversary 8.Awareness to the staff on ICT Usage,G-Suite,Kahoot Classes and Plickers Classes. 9.Conducted Job Drives at College to students. 10. Conducted National Webinar on Impact of Soft Skills.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
International Yoga day	as per the instructions of central government of India an International Yoga day is observed. All Staff members and 86 students attended for this programme. They learned the skills of getting good and sound mental and physical health by following yoga practice.
National Voters day	about 50 students participated. They got awareness on the importance of vote in their daily life and progressive future of an individual, state and Nation
World AIDS day	about 64 students participated. On this occasion a rally is organised in Arts college road Proddatur town to create an awareness on the dangerous disease AIDS.
Swamy Vivekanand Birth Anneversary(Youth Day)	about students participated. It is observed as International Yout day. Students attracted towards the qualities of self confidence, spirituality etc. of Swamy Vivekananda.
National Science day	National Science Day is celebrated in India on 28 February each year to mark the discovery of the Raman effect by Indian physicist Sir C. V. Raman on 28 February 1928. For his discovery, Sir C.V. Raman was awarded the Nobel Prize in Physics in 1930. about students participated in this programme.
Orientation Programme for Freshers	To give awareness on higher studies, to adjust the students to the college culture and giving the vision and mission of

	the institute in giving bright future to the students.
International Womens Day	To give awareness on women empowerment to the girl students in their daily life in facing domestic and civil violence.
Job Drives	To provide the students jobs opportunities
National Birds Day	To intimate the students about the importance birds in maintaing the ecological balance
National Girls Child Day	The National Girl Child Day is celebrated in India every year on January 24. It was initiated in 2008 by the Ministry of Women and Child Development and the government of India, to spread public awareness about inequities that girls face in Indian society
National Parakram Diwas	In order to honour and remember Netaji's indomitable spirit and selfless service to the nation, the Government of India has decided to celebrate his birthday on January 23 every year as 'Parakram Diwas' to inspire people of the country, especially the youth, to act with fortitude in the face of adversity as Netaji did, and to infuse in them a spirit of patriotic fervour.
Republic Day	on 26 January 1950, replacing the Government of India Act 1935 as the governing document of India and thus, turning the nation into a newly formed republic
National Mathematics Day	National Mathematics Day is celebrated on 22 December every

	year to mark the birth anniversary of legendary Indian mathematician, Srinivasa Ramanujan
National Consumers Day	Every year on March 15, World Consumer Rights Day is commemorated to safeguard consumer rights and to ensure that customers are not subjected to market exploitation or social injustice that may jeopardize their rights. Meanwhile India celebrates National Consumers Rights Day on 24 December.
Awareness on Disha Act	The new law Disha Act, 2019 is an appreciable enactment for today's growing crimes like rape, gang rape, and other offenses against women and children. All states should enforce such laws so that India can be a rape-free society.27-Dec-2020

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	24/02/2022

**15. Multidisciplinary / interdisciplinary**

In our institution we have existing interdisciplinarity or multidisciplinary or interfaculty forums. The department of Chemistry will have cooperation with the department of Zoology,

department of Botany, department of Physics and vice versa. The department of Mathematics has cooperation inorganising the events and awareness programes with the departmen to Physics, department of Computer Science and vice versa. The department of History will have cooperation with the departments of Economics and department of Political Science. Department of Commerce has coordination with department of Computer Applications and vice versa. The department of English will have cooperation with the department of Telugu and Hindi and vice versa. The NCC unit and NSS units of this college are organising certain events together.

#### **16.Academic bank of credits (ABC):**

Our college outgoing students are pursuing higher studies in different Universities like YV University, Kadapa, SV University, Tirupati, SK University Anantapur, Rayalaseema University, Kurnool in differnt post graduation courses. Some students giving options to pursue B.Ed course in various Univeristies.

#### **17.Skill development:**

APSSDC has sanctioned nearly 30 computers with mentor to our college to develop skills of computers. In our college Jawahar Knowledge Center is functioning by giving coaching in the areas of mental ability, reasoning, spoken english, computer skills to get skill and jobs.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In our college first and second year students are taking as compulsory courses of Indian languages of English and Telugu. As and when the teaching language and culture are required on online basis the faculty of English, Telugu and Hindi are introducing Swayam courses to our students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our institution not adopting OBE system of evaluation and course attinment report.

#### **20.Distance education/online education:**

Our institution is offering programmes B.A, B.Com and B.Sc through Dr. B.R Ambedkar Open University, Hyderabad in a distance mode to the people who dont have the facility to take education in regular mode.

### **Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>9</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>78</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>192</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>52</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>15</b>
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>29</b>

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	179376
4.3 Total number of computers on campus for academic purposes	95

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The prime objective of the Institution is to impart quality education to the students. Design and implementation of an effective curriculum plays a vital role in achieving this objective. The affiliating Universities usually design the curriculum and its affiliated colleges implement it. Ours being an affiliated college, implement the curriculum designed by Yogi Vemana University, Kadapa. However, some of our Lecturers nominated by the affiliating university as members of Board of Studies (BOS) based on seniority, give suggestions regarding changes in curriculum in their respective subjects during the annual BOS meetings. These suggestions are based on the formal feedback on curriculum collected from the students, parents, and other stakeholders. The mechanism include, subject and paper wise preparation of Semester Curricular Plans (SCP's) for each semester, preparation of teaching plans, maintenance of teaching diary and monthly departmental review meetings. The methodology of implementation of curriculum comprise lecture method supplemented by Information Technology Information (ICT) methods, like PPT, Youtube lessons, audio visual aids, virtual classrooms, etc., Besides, cocurricular activities like Quiz, Debates, role plays, group discussions, class room seminars, student projects, educational

tours are organized for better understanding of the curriculum. For aesthetic and creative learning experience, Student project, Field Trips and Educational tours are organized.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college strictly adheres to the academic calendar compiled by the affiliated Y V University, KADAPA for the conduct of continuous internal evaluation. Based on the schedule of internal exams circulated by the affiliating University, the academic coordinator in consultation with in charges of the departments concerned formulate the time table which in turn gets approval from the Head of the institution. Later, all the in-charges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the University well before the commencement of the end semester examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/academics/academiccalendar.php">http://www.scnrgdcproddatur.ac.in/academics/academiccalendar.php</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

62

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

62

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, we adopt the curriculum designed by the affiliating university YV UNiveristy, Kadapa, under the guidance of Andhra Pradesh State council of Higher education (APSCHE). However, Universities in coordination with APSCHE have integrated cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the form of foundation courses from 2015-16 such as Human Values and Professional Ethics (HVPE), Environmental Studies (EVS), Information and Communication Technology (ICT), Communication Skills (CSS-I), Entrepreneurship Development, Communication Skills (CSS-II), Analytical skills, Leadership Education and Communication Skills (CSS-III), from the academic year 2020-21 onwards Public Relations, Insurance Promotion, Electrical Appliances, Plant Nursery, Journalistic Reporting, Advertising, Business Communication, Dairy Technology, Food Adultration, Solar energy courses are implemented as skill development courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

390

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

65

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions into I semester of each academic year, an induction programme for the newly joined students is conducted by each department to make them awareness on conceptual learning, Choice Based Credit System (CBCS) in semester pattern, objectives of under graduate programmes chosen.

Ward system: We adopt 'Ward/Mentor system' to address academic, socio-economic and psychological issues of the students. The Class teachers of the respective classes act themselves as mentors. Mentors categorise their students according to their academic abilities in terms of perceptual level and comprehension.

Mentors regularly attend to social, economic and personal problems of students. Such problems are either solved by mentors themselves or by the Grievances Redressal Cell of the college. The institution endeavours to shape the complete personality of students through co-curricular, extracurricular activities and ward counselling systems through effective mentoring. They are also given an opportunity to participate in the curricular and co-curricular competitions conducted by different Govt. Degree Colleges under District Resource Centre (DRC). Soft skills training and career counselling programs are arranged for both slow and advanced learners under the aegis of Andhra Pradesh State Skill Development Centre (APSSDC) and Career Guidance and Counselling Cell.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
183	15

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has an inbuilt mechanism for making the learning process more student centric. The institution makes available the following support structures, systems and processes that are essential for making learning process more student centric. They include well-established library , ICT class rooms for interactive learning, MANA TV educational satellite channel programs, educational programs arranged by the District Resource Centre (DRC), invited lectures, field trips, demonstration, interaction methods, debates, group discussions, subject quizzes and class room seminars. Another student centric method of learning is exclusive interactive method which includes debates, deliberations, group discussion, roleplays, surveys, subject quiz and bring storm session with lecturer concerned as the facilitator. ICT enabled teaching methods through virtual class room, digital class rooms, class rooms with LCD projectors and smart TVs make learning more student friendly and effective. Most of the experiential learning of the students will be from the experiments conducted in practical lab sessions of the respective subjects. Along with this, the faculty creates congenial atmosphere by engaging students demonstration, visual aids, periodical industrial visits and field trips. Based on the principle if you do experiment you won't forget concept. We are conducting practicals to the students independently for all science students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching methods through virtual class room, digital class rooms & class rooms with LCD projectors make learning more student friendly and effective. Wherever the class rooms are not provided with LCD projectors, the Teaching-Learning Process is supported with the usage of Laptops, Tabs and even android phones (particularly for audio and video) to make learning more interesting and informative. Apart from these, flipped class room method, blended learning, LMS, specimens and demonstration add flavour to teaching and make learning more interactive. During the COVID-19 pandemic situation the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send to the CCE website tab i.e. Bharat Padhe Online (BPO). All teaching staff members have taken online video classes as per time table during the Covid-19 pademic to save academic year to students of final year in theri respective subjects. The video lessons of taken classes were uplaoded everyday to the CCE ( Vijayawada) website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

76

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done as per guidelines of affiliated Y V University, KADAPA. A calendar for internal assessment is compiled well in advance as per norms of the University at the beginning of semester. The students are asked to take note of the same and get prepared accordingly. Sufficient time is given to the students for these preparations.

In a each semester two internal assessment examinations are strictly conducted for 25 marks for each paper. The test is consisting of 10 marks and 5 marks questions with choice. The evaluated answer scripts are shown to the students to check whether they have rightly answered the questions or not. Discrepancies if any identified by the student will be addressed and rectified then and there itself by their respective teachers. These internal marks added to the students for grading by the University. Final marks are informed to the students before uploading them in the University portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an effective mechanism to address the grievances of the students regarding the internal assessment marks. The students are given an opportunity to approach the respective subject teacher for any clarification with regards to internal assessment marks. The same will be intimated to the Controller of examination of affiliating University for the necessary rectification at their end. If there is any grievance, in relation to physical resources, such as improper/uneasiness in seating arrangement/ insufficient lighting, ventilation the other amenities etc., in the examination centre are resolved immediately. Grievances in the results of end semester examinations, the Principal forwards the same to the affiliating University with due remarks, and follow up the action to resolve the grievance at the earliest possible. Online grievance redressal mechanism is also offered by the Y V University, Kadapa. The Controller of Examination unit of Y V University Kadapa is maintaining 'Whatsapp-group' through which many grievances related to examinations are resolved. These redressal mechanisms resolve the issues transparently and quickly keep the students stress free. If any student has not attended internal exam because of ill-health or accident, the student may be permitted internal exam based on the

request to the concerned subject lecturer.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, Program Specific Outcomes and Course Outcomes for all the running programs at UG level i.e. B.Sc (BZC), B.Sc (M.P.C), B.Sc (M.P.Cs), B.A (HEP), B.A (HPT), B.Com (General), B.Com (CA) are displayed on the college website as well as on the notice boards of the Departments, Student's Hand book and Oral announcements in the classrooms by the subject lecturers. The programme outcomes of the particular program is explained by the concerned subject lecturers to the studying students. For example Science students will have job opportunities in Chemical, Pharma and Biological labs after completion their program. At the very beginning of the semester, these are given to the students as well as teachers along with syllabus. All practicals, laboratory work, field work, co-curricular activities are done in the light of Programme Outcomes (POs) Program Specific Outcomes (PSOs) and Course Outcomes (COs).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of assessment of 'course outcome' is based on mid examination, end semester examination, assignments. The following are tools & mechanisms being employed for the attaining the course outcomes.

i) **Mid Examinations:** This kind of performance assessment is held once per semester. Each and every exam is aimed at achieving the course outcomes.

ii) **End Semester Examination:** End Semester examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attaining the course outcomes and program outcomes using a descriptive model of exam

iii) **Assignments:** Each and every student is assigned with course related tasks during every semester. The course work will be evaluated based on their performance.

iv) All Science subjects lecturers are conducting Semester practical examinations to test the Course out come practical knowledge.

The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. Student feedback is collected through an on-line survey at the end of program. In addition, Co-curricular, extracurricular, placement, higher studies, etc., are taken into account for the assessment of final attainment of programme outcomes (Pos) & programme specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighbourhood community in terms of impact and sensitizing with social issues and holistic development. Most of the communitybased extension activities are organized by NSS. These activities include, Blood Donation Camps, awareness drives on AIDS, Swach Bharath, ban the plastic, tree plantation (Vanam-Manam), Voters awareness program etc., At the beginning of every academic year, the Principal of the college and the NSS programme officer address the students and inform in detail about the NSS activities. Students are made aware of the programmes proposed to be conducted during the academic year in the orientation programme conducted at the beginning of the academic year. The outreach programs are organized in a near by adopted villages. The NSS volunteers carry out the activities entrusted by their respective programme officers scheduled in the action during their stay in the adopted villages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories and Computer laboratories to cater to the needs of students. Apart from these, technology enabled classrooms viz., Virtual class room /Mana TV room, two Digital class rooms, Andhra Pradesh State Skill Development Centre (APSSDC) are also facilitated to make teaching-learning process more effective. Class rooms are

spacious, well ventilated and well furnished. All the classrooms are provided with white boards. The faculty of the institution is provided with LCD projectors as common facility, enabling them to make use of the ICT enabled teaching in the conventional class room. Each department has a Computer with internet and a printer with scanning and photocopier facility. There are four(04) spacious and well-equipped Science laboratories. The college has four (02) Computer labs for the courses associated with Computer science/applications.. To conclude, the usage of facilities available for teaching learning in the institution are being used optimally and infrastructure is updated or procured from time to time depending upon budget available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games (outdoor), gymnasium and for cultural activities. The facilities available for outdoor sports and games are a multipurpose large play ground for sports like athletic events and outdoor games like cricket, football, badminton, concrete tennis court, Morrum volley ball court, kabaddi and hand ball etc., The college maintains its own fitness centre/gymnasium. It is located inside the college campus in sports complex possessing equipment for free weight exercise, body weight exercise, resistance band exercise and stretching exercises. It consists of treadmill, elliptical trainer, exercise cycles etc., The college has multipurpose outdoor ground, seminar hall for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,**

**LMS, etc.**

**16 & 12**

#### **4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**12**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/facilities/classroom.php">http://www.scnrgdcproddatur.ac.in/facilities/classroom.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**179376**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## **4.2 - Library as a Learning Resource**

### **4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is basically an organized set of resources and learning centre. The library functions from 10.00 am to 5.00 pm in all working days. The college library caters to the needs of students and staff of all departments. It is well stocked with more than 18,500 books and every year new volumes are added based on the recommendations of the staff and also inputs received from the

students. The central library is located in old block which has text books, reference books and magazines related to arts, sciences and humanities. The college has been providing with a unique facility by providing an exclusive library for the benefit of students who are interested to take competitive examinations. The digital library has facilities like Computer(01) with internet, reading room and reading tables and chairs. Every year new books are added to the library with the suggestions taken from the faculty and students. In addition, various Vernacular and English newspapers are subscribed for the benefit of staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

4500

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

8&10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Up-gradation of both hardware and software are being done depending upon the necessity and requirement for Computers meant for administration. The same upgradation is being extended to the Computers in the all departments. In addition, software for the Computers in the labs is being updated on regular basis in tune with curriculum updation. The college initially had BSNL Broadband with 200 Mbps. Now we are shifting to BSNL Fiber Net.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

##### 4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.79376

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution adheres the State Government established systems and procedures for maintaining and utilizing the physical, academic and support facilities. The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Record assistant / Lab attendant).

At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock register. The librarian along with his sub staff maintains the library with existing procedures and rules.

Stock registers, accession registers, issue registers are being maintained and updated from time to time. . Repair, renovation and maintenance of the physical infrastructure like buildings, classrooms, wash rooms, furniture, water supply, electric power supply is carried out with available financial resources by hiring technicians from outsourcing in addition to existing contingent staff meant for maintenance purpose. The college garden is maintained by the gardener appointed through outsourcing by the institute under the supervision of department of Botany.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

225

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

3

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is given an opportunity to be a part in the academic and administrative bodies/committees. The Student Council (usually known as college student union) comprises class representatives from each class who are nominated based on their academic merit among which a President, a Secretary and a ladies representative are nominated. The Principal and the Vice-Principal will monitor their activities. The Class Representatives convey students council is convened twice a semester to give an opportunity to voice their academic and administrative issues. The Class Representative (CR) plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evaluation process. They also help teaching staff of the college in organizing classroom seminars, quiz, debates, group discussions, role plays at departmental level and seminars, conferences, workshops at college level. Student Council plays a major role in organizing college day every year. In addition, the Student Council will give valuable suggestions for smooth day today administrative system. Finally, for the successful conduct of any programme in the college involves active participation of student council.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the alumni association has been functional in the developmental activities of the college. In our college Alumni association is present , but not registered so far. In future we are planning to make register. The Alumni Association comprises of vice president, secretary, joint-secretary, treasurer and executive committee members with Principal as President. The association provides voluntary financial assistance for the various developmental activities in the institution. The activities include donation of tables, chairs and fans to the institution. The proposed developmental activities of the association are (i) providing American chairs and (ii) drill bore well for water. The alumni association also extend non-financial means for the development of institution through (i) sharing their expertise (ii) delivering guest lectures (iii) organizing awareness programmes (iv) facilitate in providing job opportunities. In addition, an exclusive meeting with Alumni is conducted every year, where the feedback on curriculum and institution is collected and analysed for future plan of action.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision :** To impart quality education by inculcating value based education and by imparting skill oriented knowledge according to the changing global needs thus fostering global competencies among students and to refresh the students and staff by supplementing with good resources available by mobilizing various strengths by effective use of curriculum and by promoting the use of technology. To develop a dynamic mechanism in the college for spreading its extension activities and other services and also to create consciousness among different sections of people on various important issues like environmental, women empowerment, rural development, human rights etc., to contribute to the Nationdevelopment.

**Mission:** SCNR GDC, PRODDATUR strives to achieve the vision and to maintain good academic atmosphere in the college through periodic assessments by IQAC, a mechanism is developed to monitor the things and the college is striving every nerve to maintain good academic atmosphere and struggling hard to maintain the excellence. Highly qualified, committed, experienced faculty, well equipped science labs and good physical infrastructure imparts quality education to the students.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/visi&lt;br/&gt;onmission.php">http://www.scnrgdcproddatur.ac.in/about/visi onmission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal ensures systematic imparting of education with the effective coordination and functioning of various departments towards the goal of providing the best teaching-learning practices. The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action. Important developmental plans are discussed by the Principal along with all the committee members. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. Each department drafts its annual academic plan which will be in conformity with the institutional plan of the college. The time-table committee along with all the departments frames the time-table for the college. Incharges of each department in coordination with their respective faculty formulate annual action plan for the academic year. Later, IQAC of the college consolidates these action plans and prepare action plan of the institution for that academic year.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac&lt;br/&gt;.php">http://www.scnrgdcproddatur.ac.in/about/naac .php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college evolves a planned approach for development of the college through CPDC/Staff Council deliberations on the basis of resources available. This institution endeavours for 'transparency and accountability' as a motto in all its academic and administrative matters. To update and upgrade the infrastructure facilities in the college, a detailed project report (DPR) is

prepared and submitted to Govt. of Andhra Pradesh for sanction of financial assistance. Recently, 24 crores have been sanctioned under NADU-NEDU scheme.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is head to academic as well as administrative functions at the institutional level. The decisions regarding the administrative and academic affairs of the college are taken by the CPDC or the Staff Council after thorough deliberations. The academic decisions at this level are taken duly considering IQAC's recommendations. Principal, being the Chairman of CPDC and other committees presides over the meetings and plays a vital role in decision making process. The Principal guides the process of implementation through the academic and administrative units of Admission Committee, Academic Committee, Examination Committee, NSS Committee, Library Committee, Time-table Committee, Grievance Redressal Cell, Anti-Ragging Committee, Research Committee etc., by involving both academic and non-academic staff etc., Each committee is headed by a senior lecturer as convener and two or more lecturers are nominated as members from both teaching and non-teaching staff, to take the decisions and implement them effectively.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Link to Organogram of the Institution webpage	<a href="http://www.scnrgdcproddatur.ac.in/administration/organogram.php">http://www.scnrgdcproddatur.ac.in/administration/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution is operating both statutory and non-statutory welfare measures/schemes for both teaching and non-teaching staff as mentioned below.

General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme, Medical reimbursement facility, Employees Health Scheme, Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan, Medical leave, Study leave, Maternity and Paternity leave, Faculty Development Program. Facilitating the staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses, MOOCs online courses etc., as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff), Leave travel concession. Faculty members are provided 'on duty' facility

for attending conferences/seminars/workshops at National or International level.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintainance of standards in higher education, 2010. The detailed guidelines encompass the following areas. (i) Contribution to teaching, learning and evaluation - seminars,

assignments, practicals, examination duties, formative and summative evaluation tools etc., (ii) Contribution to co-curricular and extension activities - fieldbased studies, NSS activities, cultural activities and other works related to social reconstruction and National development. Research, publications, books and other academic contributions and awards received. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the Internal Quality Assurance Cell headed by the Principal. The Annual Performance (API) Score/Annual Self Appraisal Report (ASAR) of the teaching staff, obtained will be submitted to the CCE and the scores are subsequently published in the CCE website.

File Description	Documents
Paste link for additional information	<a href="http://www.apcce.gov.in/ASADAB">http://www.apcce.gov.in/ASADAB</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC. The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, Principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department(s).

In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in July, 2006. Initially, a committee was constituted with coordinator and 10 members now it is with 13 members. With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities.

**Feedback:**The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role in this endeavour

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/iqac/aqar.php">http://www.scnrgdcproddatur.ac.in/iqac/aqar.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews on teaching-learning process, structures & methodologies of operations and learning outcomes at frequent intervals through IQAC are reviewed by the internal academic audit team. Departmental reviews involving students and teachers. CPDC, IQAC and Staff Council meetings. District level monitoring through District Resource Centre (DRC). CCE's review through live video conferences and tele conferences. Peer review by the academic advisors of CCE, A.P during academic audit. Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

Though, the teachers are conferred autonomy with regard to teaching learning process, their strategies are positively guided by the control mechanisms at various levels, which have reinforcing effect on curriculum transaction.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) of SCNR Government Degree College, Proddatur has established to empower girl students and women staff to realize their potential and power in socio-economic and political. WEC strives to maintain the gender-neutral atmosphere of the college. The cell encourages the girls to come forward to talk about women related issues and tries to sensitize the youth about gender reality as the goal to emancipate and empower women. Focus of the cell is to eliminate the discrimination and all forms of violence against women and girls in the society. It also provides a platform for girls and women to share their experiences and views regarding

their status in the society and to suggest ways to improve and empower themselves, to create a conducive counseling environment for female gender to share their problems, to create awareness on their rights given by the constitution and Acts of Law, to conduct programmes with a motive to train girls students about self defense, health benefits and skill development, to bridge the gap between students and lecturers by maintaining a cordial relationship between them, so that girl students can open up freely to share their personal problems.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**1. Solid waste management**

**2. Liquid waste management**

**1. Solid Waste Management: Everyday large volume of solid waste is accumulated in our college, because of spatially large campus and huge strength of the students. The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help**

of man power. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected everyday by the municipality of Proddatur. For the maintenance of cleanliness and ecofriendliness approach in management of solid waste, the college was honoured with the certificate of appreciation from the Municipal commissioner, Proddatur.

**2. Liquid waste management:** The liquid wastes (acids, bases, salts and organic liquids) these are released during practical hours in Chemistry lab are diluted with water. These wastes are collected properly into plastic drums and are safely disposed from far away places of public, thus keeping college premises contamination free.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal, socio, economic and other diversities. With great fervour the National festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Dr. Babu Jagjivan Ram, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (Pledge is taken by staff and students on National Integration Day) every year. On the eve of festivals like Christmas eve, Good friday, Ramdan, Bakrid Dussarah and Pongal holidays are declared and cultural activities are conducted with equal importance to all religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of learning is to impart education not merely for the learning of certain selected subjects but also for the development of the intellect and mind. The ultimate aim should be to improve simultaneously the standard of life and standard of living of an individual. Finally to enable citizens to imbibe and practise citizenship values to promote the spirit of patriotism and to uphold the unity of India.

Several efforts have been made to generate awareness of the importance of discharging fundamental duties by celebrating Republic day, Independence day, UNO day, National Voters day, World Human Rights day and National Integration day. National festivals are celebrated in our institution to educate the students that constitution can protect individuals by outlining their rights which are normally owed to everyone in a country.

The citizen is the unit of the Nation. This should be followed in once word, deed and thought. The entire responsibility rests upon the citizens to take the nation for new heights. The aim of consumer rights day is to enlighten everyone about the rights of consumers to protect themselves from unethical transactions. To uphold the value that humanity is the first, God is next, staff and students are encouraged to donate blood to save life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes National festivals viz., Republic day, Independence day and birth anniversaries of the national leaders, social reformers and eminent personalities, International womens day to inculcate moral values and promote national integration.

Independence Day and Republic Day are celebrated as National festivals of India. They are celebrated every year. Celebration of Independence Day starts with hoisting of the flag by the Principal of the college followed by well-practiced march past by NCC cadets. Patriotic songs praising the greatness of the country as well as sacrifices by national leaders who laid down their lives in achieving independence. Later, the Principal addresses on the occasion. The students are given opportunity to deliver speech highlighting the development of post independent India. Republic day is also celebrated on a grand scale like Independence Day.

Birth anniversaries of renowned personalities like Mahatma Gandhi, Lal Bhadur Shastri, Dr. S. Radha Krishnan, Dr. B.R. Ambedkar, Dr. A.P.J. Abdul Kalam and the Iron man of India, Sardar Vallabai Patel are celebrated to pay tribute with lot of spirit. Contributions of these great leaders are commemorated. In connection with these celebrations, Elocution and essay writing competitions are conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices

The staff along with students visited orphan's home located in Proddatur, Kadapa ( Dt.) on 11-12-2020 and distributed milk, bread and fruits to old age orphan people. The students participated in cleaning the premises of orphan's home.

The faculty is giving coaching for PG CET for admission into PG courses like, Botany, Zoology, Physics, Chemistry, Maths, Computer Science, ,History, Political science, Economics and Commerce, English, Telugu etc.,

Maintaining Plastic free college campus.

Issuing of endowment prizes for the students who secured highest marks in semester end exam in different subjects by staff on the college day celebrations.

No use of petrol one day is observed by all staff and students i,e on 3<sup>rd</sup> Saturday of every month.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SCNR Govt. Degree College, Proddatur was established in the year 1966

and now affiliated to Yogi Vemana University, Kadapa. This college aims at caterfor the educational needs of students from very downtrodden and diverse socio economic background especially the community of backward catagory in particular weaver section. Main vision of our college is empowering the students by escalating them towards higher education and employment. Though the college is located in the urban area we have the students coming from remote villages. The college provides quality education through innovative practices to meet theirneeds in teaching and learning processes. The college is committed to impart holistic training to our students, to develop right kind of attitude, knowledge and skills to face the future challenges in the competitive World. Jawahar Knowledge Centre (JKC), plays a pivotal role in enhancing the communication skills, soft skills and technical skills, which are essential to the students to achieve employment. Since its inception, our college stands top in the list of colleges in and around Proddatur town not only in providing academic excellence but also in providing placements to the students of our college. The JKC of the college meticulously plans to make most of its outgoing students employed through campus drives.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The prime objective of the Institution is to impart quality education to the students. Design and implementation of an effective curriculum plays a vital role in achieving this objective. The affiliating Universities usually design the curriculum and its affiliated colleges implement it. Ours being an affiliated college, implement the curriculum designed by Yogi Vemana University, Kadapa. However, some of our Lecturers nominated by the affiliating university as members of Board of Studies (BOS) based on seniority, give suggestions regarding changes in curriculum in their respective subjects during the annual BOS meetings. These suggestions are based on the formal feedback on curriculum collected from the students, parents, and other stakeholders. The mechanism include, subject and paper wise preparation of Semester Curricular Plans (SCP's) for each semester, preparation of teaching plans, maintenance of teaching diary and monthly departmental review meetings. The methodology of implementation of curriculum comprise lecture method supplemented by Information Technology Information (ICT) methods, like PPT, Youtube lessons, audio visual aids, virtual classrooms, etc., Besides, cocurricular activities like Quiz, Debates, role plays, group discussions, class room seminars, student projects, educational tours are organized for better understanding of the curriculum. For aesthetic and creative learning experience, Student project, Field Trips and Educational tours are organized.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college strictly adheres to the academic calendar compiled by the affiliated Y V University, KADAPA for the conduct of

continuous internal evaluation. Based on the schedule of internal exams circulated by the affiliating University, the academic coordinator in consultation with in charges of the departments concerned formulate the time table which in turn gets approval from the Head of the institution. Later, all the in-charges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the University well before the commencement of the end semester examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/academic/s/academiccalendar.php">http://www.scnrgdcproddatur.ac.in/academic/s/academiccalendar.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

62

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

62

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, we adopt the curriculum designed by

the affiliating university YV UNiveristy, Kadapa, under the guidance of Andhra Pradesh State council of Higher education (APSCHE). However, Universities in coordination with APSCHE have integrated cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the form of foundation courses from 2015-16 such as Human Values and Professional Ethics (HVPE), Environmental Studies (EVS), Information and Communication Technology (ICT), Communication Skills (CSS-I), Entrepreneurship Development, Communication Skills (CSS-II), Analytical skills, Leadership Education and Communication Skills (CSS-III), from the academic year 2020-21 onwards Public Relations, Insurance Promotion, Electrical Appliances, Plant Nursery, Journalistic Reporting, Advertising, Business Communication, Dairy Technology, Food Adultration, Solar energy courses are implemented as skill development courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

390

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

65

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions into I semester of each academic year, an induction programme for the newly joined students is conducted by each department to make them awareness on conceptual learning, Choice Based Credit System (CBCS) in semester pattern, objectives of under graduate programmes chosen.

Ward system: We adopt 'Ward/Mentor system' to address academic, socio-economic and psychological issues of the students. The Class teachers of the respective classes act themselves as mentors. Mentors categorise their students according to their academic abilities in terms of perceptual level and comprehension.

Mentors regularly attend to social, economic and personal problems of students. Such problems are either solved by mentors themselves or by the Grievances Redressal Cell of the college. The institution endeavours to shape the complete personality of students through co-curricular, extracurricular activities and ward counselling systems through effective mentoring. They are also given an opportunity to participate in the curricular and co-curricular competitions conducted by different Govt. Degree Colleges under District Resource Centre (DRC). Soft skills training and career counselling programs are arranged for both slow and advanced learners under the aegis of Andhra Pradesh State Skill Development Centre (APSSDC) and Career Guidance and Counselling Cell.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
183	15

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has an inbuilt mechanism for making the learning process more student centric. The institution makes available the following support structures, systems and processes that are essential for making learning process more student centric. They include well-established library , ICT class rooms for interactive learning, MANA TV educational satellite channel programs, educational programs arranged by the District Resource Centre (DRC), invited lectures, field trips, demonstration, interaction methods, debates, group discussions, subject quizzes and class room seminars. Another student centric method of learning is exclusive interactive method which includes debates, deliberations, group discussion, roleplays, surveys, subject quiz and bring storm session with lecturer concerned as the facilitator. ICT enabled teaching methods through virtual class room, digital class rooms, class rooms with LCD projectors and smart TVs make learning more student friendly and effective. Most of the experiential learning of the students will be from the experiments conducted in practical lab sessions of the respective subjects. Along with this, the faculty creates congenial atmosphere by engaging students demonstration, visual aids, periodical industrial visits and field trips. Based on the principle if you do experiment you won't forget concept. We are conducting practicals to the students independently for all science students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching methods through virtual class room, digital class rooms & class rooms with LCD projectors make learning more student friendly and effective. Wherever the class rooms are not provided with LCD projectors, the Teaching-Learning Process is supported with the usage of Laptops, Tabs and even android phones (particularly for audio and video) to make learning more interesting and informative. Apart from these, flipped class room method, blended learning, LMS, specimens and demonstration add flavour to teaching and make learning more interactive. During the COVID-19 pandemic situation the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send to the CCE website tab i.e. Bharat Padhe Online (BPO). All teaching staff members have taken online video classes as per time table during the Covid-19 pademic to save academic year to students of final year in theri respective subjects. The video lessons of taken classes were uplaoded everyday to the CCE ( Vijayawada) website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
15	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
5	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
76	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done as per guidelines of affiliated Y V University, KADAPA. A calendar for internal assessment is compiled well in advance as per norms of the University at the beginning of semester. The students are asked to take note of the same and get prepared accordingly. Sufficient time is given to the students for these preparations.

In a each semester two internal assessment examinations are strictly conducted for 25 marks for each paper. The test is consisting of 10 marks and 5 marks questions with choice. The evaluated answer scripts are shown to the students to check whether they have rightly answered the questions or not. Discrepancies if any identified by the student will be addressed and rectified then and there itself by their respective teachers. These internal marks added to the students for grading by the University. Final marks are informed to the students before uploading them in the University portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an effective mechanism to address the grievances of the students regarding the internal assessment marks. The students are given an opportunity to approach the respective subject teacher for any clarification with regards to internal assessment marks. The same will be intimated to the Controller of examination of affiliating University for the necessary rectification at their end. If there is any grievance, in relation to physical resources, such as improper/uneasiness in seating arrangement/ insufficient lighting, ventilation the other amenities etc., in the examination centre are resolved immediately. Grievances in the results of end semester examinations, the Principal forwards the same to the affiliating University with due remarks, and follow up the action to resolve the grievance at the earliest possible. Online grievance redressal mechanism is also offered by the Y V University,

Kadapa. The Controller of Examination unit of Y V University Kadapa is maintaining 'Whatsapp-group' through which many grievances related to examinations are resolved. These redressal mechanisms resolve the issues transparently and quickly keep the students stress free. If any student has not attended internal exam because of ill-health or accident, the student may be permitted internal exam based on the request to the concerned subject lecturer.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, Program Specific Outcomes and Course Outcomes for all the running programs at UG level i.e. B.Sc (BZC), B.Sc (M.P.C), B.Sc (M.P.Cs), B.A (HEP), B.A (HPT), B.Com (General), B.Com (CA) are displayed on the college website as well as on the notice boards of the Departments, Student's Hand book and Oral announcements in the classrooms by the subject lecturers. The programme outcomes of the particular program is explained by the concerned subject lecturers to the studying students. For example Science students will have job opportunities in Chemical, Pharma and Biological labs after completion their program. At the very beginning of the semester, these are given to the students as well as teachers along with syllabus. All practicals, laboratory work, field work, co-curricular activities are done in the light of Programme Outcomes (POs) Program Specific Outcomes (PSOs) and Course Outcomes (COs).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of assessment of 'course outcome' is based on mid examination, end semester examination, assignments. The following are tools & mechanisms being employed for the attaining the course outcomes.

i) Mid Examinations: This kind of performance assessment is held once per semester. Each and every exam is aimed at achieving the course outcomes.

ii) End Semester Examination: End Semester examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attaining the course outcomes and program outcomes using a descriptive model of exam

iii) Assignments: Each and every student is assigned with course related tasks during every semester. The course work will be evaluated based on their performance.

iv) All Science subjects lecturers are conducting Semester practical examinations to test the Course out come practical knowledge.

The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs. Student feedback is collected through an on-line survey at the end of program. In addition, Co-curricular, extracurricular, placement, higher studies, etc., are taken into account for the assessment of final attainment of programme outcomes (Pos) & programme specific outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighbourhood community in terms of impact and sensitizing with social issues and holistic development. Most of the communitybased extension activities are organized by NSS. These activities include, Blood Donation Camps, awareness drives on AIDS, Swach Bharath, ban the plastic, tree plantation (Vanam-Manam), Voters awareness program etc., At the beginning of every academic year, the Principal of the college and the NSS programme officer address the students and inform in detail about the NSS activities. Students are made aware of the programmes proposed to

be conducted during the academic year in the orientation programme conducted at the beginning of the academic year. The outreach programs are organized in a near by adopted villages. The NSS volunteers carry out the activities entrusted by their respective programme officers scheduled in the action during their stay in the adopted villages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories and Computer laboratories to cater to the needs of students. Apart from these, technology enabled classrooms viz., Virtual class room /Mana TV room, two Digital class rooms, Andhra Pradesh State Skill Development Centre (APSSDC) are also facilitated to make teaching-learning process more effective. Class rooms are spacious, well ventilated and well furnished. All the classrooms are provided with white boards. The faculty of the institution is provided with LCD projectors as common facility, enabling them to make use of the ICT enabled teaching in the conventional class room. Each department has a Computer with internet and a printer with scanning and photocopier facility. There are four(04) spacious and well-equipped Science laboratories. The college has four (02) Computer labs for the courses associated with Computer science/applications.. To conclude, the usage of facilities available for teaching learning in the institution are being used optimally and infrastructure is updated or procured from time to time depending upon budget available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games (outdoor), gymnasium and for cultural activities. The facilities available for outdoor sports and games are a multipurpose large play ground for sports like athletic events and outdoor games like cricket, football, badminton, concrete tennis court, Morrum volley ball court, kabaddi and hand ball etc., The college maintains its own fitness centre/gymnasium. It is located inside the college campus in sports complex possessing equipment for free weight exercise, body weight exercise, resistance band exercise and stretching exercises. It consists of treadmill, elliptical trainer, exercise cycles etc., The college has multipurpose outdoor ground, seminar hall for practicing and performing cultural activities and Yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

16 & 12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/facilities/classroom.php">http://www.scnrgdcproddatur.ac.in/facilities/classroom.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

179376

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is basically an organized set of resources and learning centre. The library functions from 10.00 am to 5.00 pm in all working days. The college library caters to the needs of students and staff of all departments. It is well stocked with more than 18,500 books and every year new volumes are added based on the recommendations of the staff and also inputs received from the students. The central library is located in old block which has text books, reference books and magazines related to arts, sciences and humanities. The college has been providing with a unique facility by providing an exclusive library for the benefit of students who are interested to take competitive examinations. The digital library has facilities like Computer(01) with internet, reading room and reading tables and chairs. Every year

new books are added to the library with the suggestions taken from the faculty and students. In addition, various Vernacular and English newspapers are subscribed for the benefit of staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4500**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

8&amp;10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Up-gradation of both hardware and software are being done depending upon the necessity and requirement for Computers meant for administration. The same upgradation is being extended to the Computers in the all departments. In addition, software for the Computers in the labs is being updated on regular basis in tune with curriculum updation. The college initially had BSNL Broadband with 200 Mbps. Now we are shifting to BSNL Fiber Net.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

**4.3.2 - Number of Computers**

95

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.79376

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution adheres the State Government established systems and procedures for maintaining and utilizing the physical, academic and support facilities. The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Record assistant / Lab attendant).

At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock register. The librarian along with his sub staff maintains the library with existing procedures and rules.

Stock registers, accession registers, issue registers are being maintained and updated from time to time. . Repair, renovation and maintenance of the physical infrastructure like buildings,

classrooms, wash rooms, furniture, water supply, electric power supply is carried out with available financial resources by hiring technicians from outsourcing in addition to existing contingent staff meant for maintenance purpose. The college garden is maintained by the gardener appointed through outsourcing by the institute under the supervision of department of Botany.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

136

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to institutional website	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>225</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>225</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

With the objective of inculcating the qualities of leadership, organization and responsibility in the students, an active Student Council is given an opportunity to be a part in the academic and administrative bodies/committees. The Student Council (usually known as college student union) comprises class representatives from each class who are nominated based on their academic merit among which a President, a Secretary and a ladies representative are nominated. The Principal and the Vice-Principal will monitor their activities. The Class Representatives convey students council is convened twice a semester to give an opportunity to voice their academic and administrative issues. The Class Representative (CR) plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evaluation process. They also help teaching staff of the college in organizing classroom seminars, quiz, debates, group discussions, role plays at departmental level and seminars, conferences, workshops at college level. Student Council plays a major role in organizing college day every year. In addition, the Student Council will give valuable suggestions for smooth day today administrative system. Finally, for the successful conduct of any programme in the college involves active participation of student council.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though the alumni association has been functional in the developmental activities of the college. In our college Alumni association is present , but not registered so far. In future we are planning to make register. The Alumni Association comprises of vice president, secretary, joint-secretary, treasurer and executive committee members with Principal as President. The association provides voluntary financial assistance for the various developmental activities in the institution. The activities include donation of tables, chairs and fans to the institution. The proposed developmental activities of the association are (i) providing American chairs and (ii) drill bore well for water. The alumni association also extend non-financial means for the development of institution through (i) sharing their expertise (ii) delivering guest lectures (iii) organizing awareness programmes (iv) facilitate in providing job opportunities. In addition, an exclusive meeting with Alumni is conducted every year, where the feedback on curriculum and institution is collected and analysed for future plan of action.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision :** To impart quality education by inculcating value based education and by imparting skill oriented knowledge according to the changing global needs thus fostering global competencies among students and to refresh the students and staff by supplementing with good resources available by mobilizing various strengths by effective use of curriculum and by promoting the use of technology. To develop a dynamic mechanism in the college for spreading its extension activities and other services and also to create consciousness among different sections of people on various important issues like environmental, women empowerment, rural development, human rights etc., to contribute to the Nationdevelopment.

**Mission:** SCNR GDC, PRODDATUR strives to achieve the vision and to maintain good academic atmosphere in the college through periodic assessments by IQAC, a mechanism is developed to monitor the things and the college is striving every nerve to maintain good academic atmosphere and struggling hard to maintain the excellence. Highly qualified, committed, experienced faculty, well equipped science labs and good physical infrastructure imparts quality education to the students.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/visionmission.php">http://www.scnrgdcproddatur.ac.in/about/visionmission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal ensures systematic imparting of education with the effective coordination and functioning of various departments

towards the goal of providing the best teaching-learning practices. The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action. Important developmental plans are discussed by the Principal along with all the committee members. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. Each department drafts its annual academic plan which will be in conformity with the institutional plan of the college. The time-table committee along with all the departments frames the time-table for the college. Incharges of each department in coordination with their respective faculty formulate annual action plan for the academic year. Later, IQAC of the college consolidates these action plans and prepare action plan of the institution for that academic year.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college evolves a planned approach for development of the college through CPDC/Staff Council deliberations on the basis of resources available. This institution endeavours for 'transparency and accountability' as a motto in all its academic and administrative matters. To update and upgrade the infrastructure facilities in the college, a detailed project report (DPR) is prepared and submitted to Govt. of Andhra Pradesh for sanction of financial assistance. Recently, 24 crores have been sanctioned under NADU-NEDU scheme.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is head to academic as well as administrative functions at the institutional level. The decisions regarding the administrative and academic affairs of the college are taken by the CPDC or the Staff Council after thorough deliberations. The academic decisions at this level are taken duly considering IQAC's recommendations. Principal, being the Chairman of CPDC and other committees presides over the meetings and plays a vital role in decision making process. The Principal guides the process of implementation through the academic and administrative units of Admission Committee, Academic Committee, Examination Committee, NSS Committee, Library Committee, Time-table Committee, Grievance Redressal Cell, Anti-Ragging Committee, Research Committee etc., by involving both academic and non-academic staff etc., Each committee is headed by a senior lecturer as convener and two or more lecturers are nominated as members from both teaching and non-teaching staff, to take the decisions and implement them effectively.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>
Link to Organogram of the Institution webpage	<a href="http://www.scnrgdcproddatur.ac.in/administration/organogram.php">http://www.scnrgdcproddatur.ac.in/administration/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in**

**A. All of the above**

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is operating both statutory and non-statutory welfare measures/schemes for both teaching and non-teaching staff as mentioned below.

General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme, Medical reimbursement facility, Employees Health Scheme, Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan, Medical leave, Study leave, Maternity and Paternity leave, Faculty Development Program. Facilitating the staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses, MOOCs online courses etc., as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff), Leave travel concession. Faculty members are provided 'on duty' facility for attending conferences/seminars/workshops at National or International level.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education, 2010. The detailed guidelines encompass the following areas. (i) Contribution to teaching, learning and evaluation - seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc., (ii) Contribution to co-curricular and extension activities - fieldbased studies, NSS activities, cultural activities and other works related to social reconstruction and National development. Research, publications, books and other academic contributions and awards received. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the staff is carried out annually under the auspices of the Internal Quality Assurance Cell headed by the Principal. The Annual Performance (API) Score/Annual Self Appraisal Report (ASAR) of the teaching staff, obtained will be submitted to the CCE and the scores are subsequently published in the CCE website.

File Description	Documents
Paste link for additional information	<a href="http://www.apcce.gov.in/ASADAB">http://www.apcce.gov.in/ASADAB</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC. The institution sends proposals to the

University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, Principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the College Office before it is finally disbursed to the concerned person or the respective department(s).

In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established Internal Quality Assurance Cell (IQAC) in July, 2006. Initially, a committee was constituted with coordinator and 10 members now it is with 13 members. With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities.

Feedback: The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role in this endeavour

File Description	Documents
Paste link for additional information	<a href="http://www.scnrgdcproddatur.ac.in/igac/agar.php">http://www.scnrgdcproddatur.ac.in/igac/agar.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews on teaching-learning process, structures & methodologies of operations and learning outcomes at frequent intervals through IQAC are reviewed by the internal academic audit team. Departmental reviews involving students and teachers. CPDC, IQAC and Staff Council meetings. District level monitoring through District Resource Centre (DRC). CCE's review through live video conferences and tele conferences. Peer review by the academic advisors of CCE, A.P during academic audit. Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

Though, the teachers are conferred autonomy with regard to teaching learning process, their strategies are positively guided by the control mechanisms at various levels, which have reinforcing effect on curriculum transaction.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.scnrgdcproddatur.ac.in/about/naac.php">http://www.scnrgdcproddatur.ac.in/about/naac.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) of SCNR Government Degree College, Proddatur has established to empower girl students and women staff to realize their potential and power in socio-economic and political. WEC strives to maintain the gender-neutral atmosphere of the college. The cell encourages the girls to come forward to talk about women related issues and tries to sensitize the youth about gender reality as the goal to emancipate and empower women. Focus of the cell is to eliminate the discrimination and all forms of violence against women and girls in the society. It also provides a platform for girls and women to share their experiences and views regarding their status in the society and to suggest ways to improve and empower themselves, to create a conducive counseling environment for female gender to share their problems, to create awareness on their rights given by the constitution and Acts of Law, to conduct programmes with a motive to train girls students about self defense, health benefits and skill development, to bridge the gap between students and lecturers by maintaining a cordial relationship between them, so that girl students can open up freely to share their personal problems.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<p><b>1. Solid waste management</b></p> <p><b>2. Liquid waste management</b></p> <p><b>1. Solid Waste Management:</b> Everyday large volume of solid waste is accumulated in our college, because of spatially large campus and huge strength of the students. The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help of man power. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected everyday by the municipality of Proddatur. For the maintenance of cleanliness and ecofriendliness approach in management of solid waste, the college was honoured with the certificate of appreciation from the Municipal commissioner, Proddatur.</p> <p><b>2. Liquid waste management:</b> The liquid wastes (acids, bases,</p>

salts and organic liquids) these are released during practical hours in Chemistry lab are diluted with water. These wastes are collected properly into plastic drums and are safely disposed from far away places of public, thus keeping college premises contamination free.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.scnrgdcproddatur.ac.in/about/nac.php">http://www.scnrgdcproddatur.ac.in/about/nac.php</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal, socio, economic and other diversities. With great fervour the National festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Dr. Babu Jagjivan Ram, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (Pledge is taken by staff and students on National Integration Day) every year. On the eve of festivals like Christmas eve, Good friday, Ramdan, Bakrid Dussarah and Pongal holidays are declared and cultural activities are conducted with equal importance to all religions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The purpose of learning is to impart education not merely for the learning of certain selected subjects but also for the development of the intellect and mind. The ultimate aim should be to improve simultaneously the standard of life and standard of living of an individual. Finally to enable citizens to imbibe and practise citizenship values to promote the spirit of patriotism and to uphold the unity of India.

Several efforts have been made to generate awareness of the importance of discharging fundamental duties by celebrating Republic day, Independence day, UNO day, National Voters day, World Human Rights day and National Integration day. National festivals are celebrated in our institution to educate the students that constitution can protect individuals by outlining their rights which are normally owed to everyone in a country.

The citizen is the unit of the Nation. This should be followed in once word, deed and thought. The entire responsibility rests upon the citizens to take the nation for new heights. The aim of consumer rights day is to enlighten everyone about the rights of consumers to protect themselves from unethical transactions. To uphold the value that humanity is the first, God is next, staff and students are encouraged to donate blood to save life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for**

A. All of the above

students, teachers, administrators  
and other staff 4. Annual awareness  
programmes on Code of Conduct are  
organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes National festivals viz., Republic day, Independence day and birth anniversaries of the national leaders, social reformers and eminent personalities, International womens dayto inculcate moral values and promote national integration.

Independence Day and Republic Day are celebrated as National festivals of India. They are celebrated every year. Celebration of Independence Day starts with hoisting of the flag by the Principal of the college followed by well-practiced march past by NCC cadets. Patriotic songs praising the greatness of the country as well as sacrifices by national leaders who laid down their lives in achieving independence. Later, the Principal addresses on the occasion. The students are given opportunity to deliver speech highlighting the development of post independent India. Republic day is also celebrated on a grand scale like Independence Day.

Birth anniversaries of renowned personalities like Mahatma Gandhi, Lal Bhadur Shastri, Dr. S. Radha Krishnan, Dr. B.R. Ambedkar, Dr. A.P.J. Abdul Kalam and the Iron man of India, Sardar Vallabai Patel are celebrated to pay tribute with lot of spirit. Contributions of these great leaders are commemorated. In connection with these celebrations, Elocution and essay writing competitions are conducted.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices

The staff along with students visited orphan's home located in Proddatur, Kadapa ( Dt.) on 11-12-2020 and distributed milk, bread and fruits to old age orphan people. The students participated in cleaning the premises of orphan's home.

The faculty is giving coaching for PG CET for admission into PG courses like, Botany, Zoology, Physics, Chemistry, Maths, Computer Science, History, Political science, Economics and Commerce, English, Telugu etc.,

Maintaining Plastic free college campus.

Issuing of endowment prizes for the students who secured highest marks in semester end exam in different subjects by staff on the college day celebrations.

No use of petrol one day is observed by all staff and students i.e on 3rd Saturday of every month.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SCNR Govt.Degree College, Proddatur was established in the year 1966 and now affiliated to Yogi Vemana University, Kadapa. This college aims at caterfor the educational needs of students from very downtrodden and diverse socio economic background espesially the community of backward catagory in particular weaver section.Main vision of our college is empowering the students by escalating them towards higher education and employment. Though the college is located in the urban area we have the students coming from remote villages.The college provides quality education through innovative practices to meet theirneeds in teaching and learning processes. The college is committed to impart holistic training to our students,to develop right kind of attitude, knowledge and skills to face the future challenges in the competitive World. Jawahar Knowledge Centre (JKC), plays a pivotal role in enhancing the communication skills, soft skills and technical skills, which are essential to the students to achieve employment. Since its inception, our college stands top in the list of colleges in and around Proddatur town not only in providing academic excellence but also in providing placements to the students of our college. The JKC of the college meticulously plans to make most of its outgoing students employed through campus drives.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To start PG courses in the college
- Coaching for PG CET, EdCET for final year students
- To extend ICT facility to the class rooms wherever it is needed.
- To extend WiFi facility to the students onthe college campus.
- To provide adequate infrastructure net facility to the newly constructed class rooms, digital class rooms and virtual class room
- . To encourage the students to enrol in LMS, JKC to acquire subject knowledge.
- To motivate the students and faculty to register and to do the online certificate courses through MOOCs.
- To organize awareness programmes on pursuing higher education /job opportunities through carrier guidance cell,
- To conduct skill development programmes and job drives by inviting different agencies,To conduct programmes on Women Empowerment safety,
- To send the proposals to organize National / state level seminars / workshops,
- To encourage the faculty to send proposals for minor

/ major research projects to different funding agencies to promote research activities at UG level. Library should be strengthened by purchasing books, Automation of library should be carried. • Remedial coaching for slow learners • Bridge course for new joined students • MoU with Universities/ Colleges and industries • Faculty encouraged to participate in STC, FDP, Refresher courses and Orientation programmes • admission strength to be enhanced in the forthcoming academic years